

**No. IITH/40/2020/RTI/Admin, dt. 16.11.2020**

**Furnishing of Information under RTI Act.**

- |   |                                |   |                                      |
|---|--------------------------------|---|--------------------------------------|
| 1 | Application No. & Date         | : | IITHY/R/E/20/00142, dated.07.10.2020 |
| 2 | Name of the Applicant          | : |                                      |
| 3 | Date of Receipt of Application | : | 07/10/2020                           |

4	Information Sought	Information given and details of documents, if any, furnished.
	1. Please provide certified copies of the PhD admission notifications released in the years 2015, 2016, and 2017.	As the notification files are too large, dispersed and available with the different departments the applicant may physically visit and check the details.
	2. Please provide a certified document to reflect the number of internal staff applied for no objection certificate to pursue higher studies in IITH or any other institute (application can be in the form of e-mail/oral/written/any other form) during 2013 to 2019. In addition, please indicate number of applications approved and rejected out of total received applications.	As on date, No such record is being maintained.
	3. Please provide certified copies of the rules and regulations related to the external registered PhD student in the following aspects  a. Requirements of attendance b. Requirements of course work c. Requirements of research work (such as attendance and progress seminars/reports and so on) d. Access to the laboratories and central facilities within the institute (free as well as on paid basis) e. Funding for experimentation work (incl. purchase of samples, paying for professional services, external laboratories and so on) f. Any other funding regulations	Information provided in <b><u>ANNEXURE-I</u></b>
	4. Please provide certified copies of the rules and regulations and/or norms and/or senate rulings and/or any minutes of meeting and/or memos followed to issue "No Objection Certificate" for Mr. Upender Sunkari (Technical superintendent in MSME) to get admission into PhD program and carry out his PhD research work as external candidate within IIT Hyderabad. Please provide	No Objection Certificate is enclosed at <b><u>ANNEXURE-II</u></b>

	documents submitted to satisfy the rules and regulations to provide the above “No Objection Certificate”	
	5. Please provide certified copies of the attendance reports in specific to the duties assigned to Mr. Upender Sunkari (Technical superintendent in MSME) impacted because of allowing him to pursue PhD program as external candidate in IITH. In other words, please provide certified copies of the list of leaves granted to Mr. Upender Sunkari to pursue his PhD studies.	Personal information of 3 <sup>rd</sup> party is involved in this query. Hence, the information can not be provided under section 8(1)(j) of the RTI Act, as the same will not serve any larger public interest
If you are not satisfied with the information provided, you may file an appeal with the following authority with in 30 days:		
The Appeal should be addressed to:	Cmde M Nambiar (Retd), Ph.D. Registrar & Appellate Authority, IIT Hyderabad, Kandi, Sangareddy-502285 Email: <a href="mailto:registrar@iith.ac.in">registrar@iith.ac.in</a> ; Tele: 040 2301 6055	

Yours faithfully

**Sd/-**

V. Venkat Rao  
Joint Registrar & CPIO  
Email: [cpio@iith.ac.in](mailto:cpio@iith.ac.in)  
Tele: 040 2301 6056

To

**ANNEXURE-I**

**3. Please provide certified copies of the rules and regulations related to the external registered Ph.D. student in the following aspects**

#### **a. Requirements of attendance**

**Reply:** As per IIT Hyderabad norms during the course work each instructor is free to decide his/her attendance policy, anywhere from 0% to 100%. However, it is mandatory for the instructor to announce his/her attendance policy for the course in the first week itself. Further, it was suggested that It is better if the instructor circulates attendance policy notice to all the students in the class and ask them to sign and then send a copy of this to academic office for records and necessary action. If no announcement was made by the instructor during the first week, then it will be interpreted as no attendance required.

#### **b. Requirements of course work**

**Reply:** Ph.D scholars have to complete 12/6 credits. The Doctoral Committee may recommend up to two additional courses and/or may allow an extra semester to complete the coursework.

#### **c. Requirements of research work (such as attendance and progress seminars/reports and so on)**

**Reply:** The following has to be fulfilled:

- A research proposal to be defended successfully.
- Original work should be carried at least partly under the supervision of a research guide from among the faculty members of IIT Hyderabad and defended in the form of a thesis. A co-guide, if needed, maybe co-opted from IITH, industry or another institute of repute.
- Publication of at least two research papers in reputed journals or refereed conferences
- A guide will be allotted at the end of the first semester based on the choices given by the student. The guide will constitute a Doctoral Committee (DC) comprising himself/ herself and at least two members of his/ her choice selected from amongst faculty of IITH or scientists from reputed outside Organizations/ Institutes. A faculty member of IITH outside the parent department will act as Chairman of the committee.
- The guide may be allotted at the beginning. It is recommended that the procedure outlined above for regular Ph.D. students should be followed.
- The Doctoral Committee (DC) would conduct progress seminars. If the research progress is unsatisfactory, the supervisor will call for the Doctoral Committee (DC) to evaluate the progress. If DC finds the progress unsatisfactory, an appropriate time interval (minimum of 3 months) will be set to improve the performance. If DC finds that the progress still remains unsatisfactory, registration will stand terminated. However, DC may recommend for the award of an MS degree.

#### **d. Access to the laboratories and central facilities within the institute (free as well as on paid basis)**

**Reply:** Access to the laboratories and central facilities within the Institute is on par with the norms of regular Ph.D. scholars.

#### **e. Funding for experimentation work (incl. purchase of samples, paying for professional services, external laboratories and so on)**

**Reply:** The nature of experimental work and other related support will be varied from scholar to student, supervisor to supervisor, depending on the research problem. The experimentation facilities will be utilized through the respective scholar's supervisor permission on a free or paid basis (through funding avenues of the supervisor, if required) as per applicable norms of the department/Institute from time to time.

#### **f. Any other funding regulations**

**Reply:** The external registered Ph.D. scholars can also approach for funding from DST, funding from their organization or any other funding agency available, if they meet all the specific requirements of that funding agency.